



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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July 29, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
MARTIN LUTHER KING, JR. MULTI-SERVICE AMBULATORY CARE CENTER
CENTRAL STERILE RENOVATION PROJECT
APPROVE SUPPLEMENTAL AGREEMENT
CAPITAL PROJECT NO. 87012
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

This action is to approve and authorize a supplemental agreement to provide additional design and construction administration support services for the Central Sterile Renovation project at Martin Luther King, Jr. Multi-service Ambulatory Care Center.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the Acting Director of Public Works or his designee to execute Supplemental Agreement 10 to Contract PW-12826 with HMC Architects to provide additional design and construction administration support services for the Martin Luther King, Jr. Multi-service Ambulatory Care Center Central Sterile Renovation project (C.P. No. 87012) for a fee not-to-exceed \$100,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will allow the Department of Public Works (Public Works) to proceed with the construction administration of the Central Sterile Renovation project at Martin Luther King, Jr. Multi-service Ambulatory Care Center (MLK-MACC).

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

On May 13, 2008, your Board approved the Central Sterile Renovation project budget and authorized Public Works to proceed with the construction activities for the renovation of the Central Sterile area. The renovation will provide sterilization of surgical instruments used to perform outpatient treatment procedures that is critical to support the Ambulatory Care Surgery operations. To meet the infection control requirements of Centers for Medicare and Medicaid Services (CMS) in the newly refurbished operating rooms, surgical instruments are required to be sterilized in case carts and transported from Central Sterile, located in the basement, up to the operating rooms. The existing steam sterilizers are over 36 years old, cannot accommodate the new case carts, and are no longer reliable. The scope of the Central Sterile Renovation project includes reconfiguration of the existing space to accommodate the new sterilizers and improve work flow to meet infection control requirements and improve work efficiency.

The proposed Supplemental Agreement 10 will allow HMC Architects (HMC) to modify the design of the Office of Statewide Health Planning and Development (OSHDP) approved plans, provide jurisdictional agency coordination, and construction administration support services during the Central Sterile renovation. Approval of Supplemental Agreement 10 will increase the total amount of HMC contract PW-12826 to \$3,324,065.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The Countywide Strategic Plan directs that we provide Children and Families' Well-Being (Goal 5) by providing the community with local high-level healthcare and Health and Mental Health (Goal 7) by providing inpatient and emergency health services.

FISCAL IMPACT/FINANCING

On May 13, 2008, your Board approved the project budget for the Central Sterile Renovation project (C.P. No. 87012) in the amount of \$2,256,000. The recommended Supplemental Agreement 10 to provide additional design and construction administration support services is for a \$100,000 not-to-exceed fee. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Projects/Refurbishments Budget to fund the recommended action. The Central Sterile Renovation project is funded by prior year net County cost from the Health Services operating budget.

The Project Schedule and Budget Summary are included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The supplemental agreement will be in the form previously approved as to form by County Counsel. The recommended contract with HMC was solicited on an open competitive basis and is in accordance with applicable Federal, State, and County requirements. The consultant is in compliance with the Chief Executive Officer's and your Board's requirements.

The contract contains and will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the proposers' minority participation is on file with Public Works. The consultant was selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

Approval of the recommended action will have no environmental impact. In September 2005, your Board found the project to be categorically exempt from the California Environmental Quality Act (CEQA).

CONTRACTING PROCESS

On January 18, 2005, your Board authorized Public Works, after compliance with applicable laws governing contract solicitation and award, to enter into agreements for the design and/or refurbishment of the Operating Room Surgery Suite Refurbishment and the Psychiatric Emergency Room and Inpatient Unit Refurbishment projects, for a \$300,000 not-to-exceed fee per agreement as directed by the Chief Executive Office.

Due to the urgency of the project, Public Works utilized an expedited architect/engineer selection process and issued electronic Requests for Oral Proposals on January 20, 2005, to the firms on the Architectural Evaluation Board list. The Requests for Oral Proposals described the scope of work related to the projects that included any necessary master planning and program analysis, established a telephonic oral interview process, and solicited the firms' willingness and capability to perform the requested services. On January 25, 2005, an Architectural/Engineering Evaluation Committee made up of Public Works' staff selected HMC as being the best qualified firm to perform the requested services.

HMC's contract agreement, PW-12826, includes program/scope definition, design and construction administration support services for a \$3,224,065 not-to-exceed amount. We are recommending approval of Supplemental Agreement 10 with HMC, for a \$100,000 not-to-exceed fee to modify the design of the OSHPD approved plans, obtain jurisdictional agency approval, and provide construction administration support services during the construction of the Central Sterile Renovation project. Approval of Supplemental Agreement 10 will increase the total amount of Contract PW-12826 to \$3,324,065. Public Works has reviewed the proposal and is considered reasonable for the scope of work.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

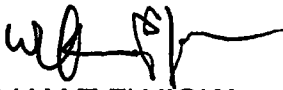
Approval of the recommended action will allow the County to maintain key medical services with minimal disruption to the public, and better manage the overall renovation process in a comprehensive manner with planning aimed at long-term interests of the County. The facility will remain open throughout the duration of renovation of the Central Sterile department.

The Honorable Board of Supervisors
July 29, 2008
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CONCLUSION

Please return one adopted, stamped copy of this letter to the Chief Executive Office (Capital Projects), one to Health Services, and one to Public Works (Project Management Division I).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:SW:zu

Attachment

c: County Counsel
Office of Affirmative Action Compliance
Department of Health Services
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
MARTIN LUTHER KING, JR. MULTI-SERVICE AMBULATORY CARE CENTER
CENTRAL STERILE RENOVATION PROJECT
(SECOND DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Board-Approved Completion Date	Revised Completion Date
Construction Documents	Completed	Completed
Jurisdictional Approval	Completed	Completed
Construction Substantial Completion	04/25/09	04/25/09
Acceptance of Project	05/01/09	05/01/09

II. PROJECT BUDGET SUMMARY

Budget Category	Board-Approved Project Budget	Impact of These Actions	Revised Project Budget
Construction	\$1,465,000	\$170,900	\$1,635,900
Equipment	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 0	\$100,000	\$ 100,000
Consultant Services	\$ 0	\$ 0	\$ 0
Miscellaneous Expenditures	\$ 0	\$ 7,000	\$ 7,000
Jurisdictional Agency Review	\$ 0	\$ 26,900	\$ 26,900
County Services	\$ 367,000	\$ 119,200	\$ 486,200
Project Contingency	\$ 424,000	(\$424,000)	\$ 0
TOTAL	\$2,256,000	\$ 0	\$2,256,000